

COORDINATOR UPDATES
April 10, 2015

STAY STRONG!



WEEKEND IS COMING SOON

WHAT STANDS BETWEEN YOU AND THE WEEKEND?

- o Grant Application Information
- o Mentoring Requirements
- o Celebration
- o Determinations
- o Evaluations
- o Wrap-up



GRANT APPLICATION:

oKDHE Application for Grant Face Sheet:

- oD-U-N-S number is a federal requirement
- oAudit/Financial Statement Reminder
- oMake sure there is something written in every space. That way we know that you made a conscious effort to fill the form out correctly



GRANT APPLICATION:

o KDHE detailed budget:

- oBreakdown of local funding sources that makes up your local applicant's share
- oThings we are looking for...
 - oBudget page is complete
 - oBudget math is correct, local applicant's share column total on budget agrees with the total on Local Applicant's Share Funding Sources page
 - oPart C grant award total accurate



GUIDELINES FOR SUBMITTING THE GRANT APPLICATION:

oLocal Applicant's Share funding Sources:

- oThe intent is to collect information on all local funding sources utilized in your network's budget so KDHE can figure Maintenance of Effort.
- oThe numbers reported should be as accurate as possible
- oThe budget should be for Part C services and program only.



GRANT APPLICATION:

oLocal Applicant's Share Funding Sources:

- oStudy the example given as part of the packet.
- oWhat we are looking for...
 - oBudget clearly delineates all local funding (public, private)
 - oBudget math correct, local applicant's share column total on budget agrees with total on Local Applicant's Share Funding Sources page.



GRANT APPLICATION:

oBudget Narrative:

- oPlease read the example.
- oThings we are looking for...
 - oBudget narrative includes clear explanation of local funding and how it is to be used
 - oBudget narrative justifies Part C funding requests



GRANT APPLICATION:

Signed Assurances

- Part of the Contract
- Read thoroughly
- Know what they say



GRANT APPLICATION:

Role of the LICC

- **Make sure you involve your Local Interagency Coordinating Councils in the grant development process**
- **Why?**
 - **The grant application to represent the interests and needs of the local community**
 - **LICCs have regulatory and contractual requirements to be part of the process.**

GRANT APPLICATION:

Continuous Improvement Plan

- **New**
- **Arranged around the OSEP Indicators**
- **Simpler format than before**

GRANT APPLICATION:

Continuous Improvement Plan

- **For each indicator:**
 - **Questions about the Current Situation**
 - **Program Improvement Objectives/Goals**
 - **Clarification questions about whether or not this has been an on-going issue and how this plan is different from other CIP's submitted**

GRANT APPLICATION:

- You are not required to complete a new community service plan if there is no change in lead agency or there are no changes noted from last year.
 - Choose one of the appropriate boxes on the application form.

5. Community's Service Plan SFY14: _____ Local tiny-k Program: _____
 On file at KDHE New plan submitted Revised Plan submitted

This section should describe your area's early intervention system. Please use the following format for your description. New local programs must complete this Plan. Local programs who have their Plan on file at KDHE should submit revisions as needed. Click in shaded area to enter text; text should wrap and expand box as you type. Add more space as needed.

GRANT APPLICATION SUBMISSION

Reminders

- **Due:**
to Diane Alexander by
5:00 p.m.
May 22, 2015
- Older versions of the grant application will not be accepted
- Read the Entire Packet Thoroughly



GRANT APPLICATION SUBMISSION

Reminders

- A copy of the Grant Checklist needs to accompany the application
- Submit 1 original plus 1 copy (each in a 2-pocket folder) of the completed grant application.



AND NOW A WORD OR TWO ABOUT LOCAL CONTRACTS

- New Contract format
- Language about electronic privacy requirements
- Be sure to read your contract and be familiar with the requirements because KDHE is being more vigilant about contract requirements than in the past.



MENTORING REQUIREMENTS



- o KSDE Requirement for Mentors for first year teachers
 - Email forwarded last week
 - Plan must be submitted to KSDE for approval
- o KDHE and KITS will work together to come up with a plan that local tiny-k programs can implement



THANK YOU MARCIA!



HOW WE ARE FEELING

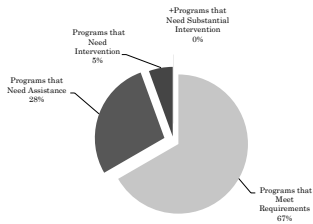


DETERMINATIONS

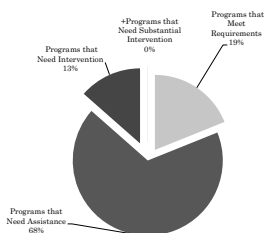
Relax y'all! It's Friday!



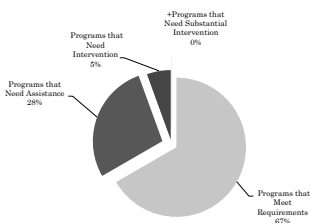
Distribution of Determinations - 2015



Distribution of Determinations - 2014



Distribution of Determinations - 2015



WRAPPING UP:

- o Evaluations
 - Kansas Infant-Toddler/tiny-k Master Coach Training
 - o June 26, 2015
 - o Manhattan
 - o Topics will include the implementation of best practices across staff, maintaining EBP, updates to PSP/coaching, etc.
 - o Audience: Kansas Infant-Toddler/tiny-k master coaches and/or program coordinator
 - o More information will be forthcoming.

THANK YOU!